

HOMESCHOOLING

Contact: Western Buckeye ESC at 419-399-4711 or 419-238-4746.

You must keep your child in school (if currently attending) until you receive a letter from your home district that you have met the state requirements for homeschooling.

In order to homeschool, the person responsible for their education must hold a high school diploma or higher. Parents must agree to 900 hours of instruction and submit a list of curriculum that is being used and a short outline of what will be taught in each subject area.

To receive the proper forms, please download them from our website at www.wbesc, or contact Western Buckeye ESC to have them emailed or sent to you. The full name of each child and their birthdates must be included on the homeschool form.

The form must be signed by the parent or parents requesting to homeschool their child or children. For subsequent years of homeschooling, the parent must include an assessment form, signed by a certified teacher, for each child homeschooled.

Forms must be submitted each year you homeschool your child or children. Reminder letters and forms are sent out each year to the homeschool families to be completed and returned to Western Buckeye ESC.

**HOME EDUCATION NOTIFICATION FORM
3301-34-02 STATEMENT OF PURPOSE**

The purpose of the rules in this chapter is to prescribe conditions governing the issuance of excuses from school attendance under section 3321.04 of the Ohio Revised Code, to provide for the consistent application thereof throughout the state by superintendents, and to safeguard the primary right of parents to provide the education for their child (ren). Home education must be in accordance with the law.

3301-34-02 NOTIFICATION

(A) A parent who elects to provide home education shall supply the following information to the superintendent of the public school district where the parent resides:

1. School year for which notification is made: _____ **Please mark one:**
 ___ New notification
 ___ Subsequent notification

2. Name of parent: _____
 Address: _____
 City: _____ OHIO Zip Code _____
 Telephone number: _____
 E-Mail: _____

3. Name, address and telephone number of person (s) who will be teaching the child subject set forth in paragraph (A) (5) of this rule, if other than the parent:
 Name: _____
 Address: _____
 City: _____ OHIO Zip Code _____
 Telephone number: _____
 E-Mail: _____

4. Full name and birth date of child (ren) to be educated at home:
 First Name Middle Name Last Name Date of Birth 00/00/0000

5. Assurances:
 Assurance that home education will include the following, except that home education shall not be required to include any concept, topic, or practice that is in conflict with sincerely held religious beliefs of the parent: (a) Language, reading, spelling and writing; (b) Geography, history of the United States, and Ohio, and national, state and local government; (c) Mathematics; (d) Science; (e) Health; (f) Physical education; (g) Fine arts, including music; and (h) First aid, safety and fire prevention.

(6) *Assurances Continued*

- Brief outline of intended curriculum for the current year. Such outline is for informational purposes only.
- List of (a) textbooks; (b) correspondence courses; (c) commercial curricula; or (d) other basic teaching materials that the parent intends to use for home education. Such list is for informational purposes only.
- Assurance that the child will be provided a minimum of nine hundred hours of home education each school year.
- Assurance that the home education teacher has one of the following qualifications: (a) A high school diploma; or (b) The certificate of high school equivalence; or (c) standardized test scores that demonstrate high school equivalence; or (d) Other equivalent credential found appropriate by the superintendent; or (e) Lacking the above, the teacher must work under the direction of a person holding a baccalaureate degree from a recognized college until the child's or children's test results demonstrate reasonable proficiency or until the home teacher obtains a high school diploma or a certificate of high school equivalence.
- The parent (s) shall affirm the above information supplied with his or her signature prior to providing it to the superintendent.

Signature of Affirmation by the Parent(s)

Date

3301-34-04 Academic Assessment

- (A) The parent (s) shall send to the superintendent an academic assessment report of the child for the previous school year at the time of supplying subsequent notification.
- (B) The academic assessment report shall include one of the following:
 - (1) Results of a nationally normed, standardized achievement test; or
 - (2) A written narrative prepared by a certified teacher or a person mutually agreed upon by the parents (s) and the superintendent, indicating that a portfolio of the child's work has been reviewed by that person and that the progress demonstrated for the year is in accordance with the child's abilities; or
 - (3) An alternative academic assessment mutually agreed upon by the parent and superintendent.

PLEASE SEND THIS COMPLETED HOME EDUCATION NOTIFICATION FORM TO:

MR. DAVID BAGLEY, SUPT.
WESTERN BUCKEYE E.S.C.
202 N. CHERRY ST., PO BOX 176
PAULDING, OH 45879

YOUR NOTIFICATION WILL BE DELIVERED TO YOUR LOCAL RESIDENT DISTRICT FOR VERIFICATION

Academic Assessment Report*

Administrative Code 3301-34-04

Option #1 - Achievement Testing

(A) The parent(s) shall send to the superintendent, an academic assessment report of the child for the previous school year at the time of supplying subsequent notification.

(B) The academic assessment report shall include one of the following:

(1) Results of a nationally normed, standardized achievement test which meets the requirements set forth in rule 3301-12-02 of the Administrative Code.

(a) Such test shall be administered by:

- (i) a certified teacher
- (ii) another person mutually agreed upon by the parent(s) and the superintendent or
- (ii) a person duly authorized by the publisher of the test

(b) Results should demonstrate reasonable proficiency as compared to other children in the district at the same grade level. Any child that has a composite score at or above the twenty-fifth percentile shall be deemed to be performing at a level of reasonable proficiency.

Accordingly:

Enclosed are the results of the _____
(name of test)

for _____ The test was administered by:
(Child's name)

- _____ (i) A certified teacher
- _____ (ii) another person mutually agreed upon by the parent(s) and superintendent; or
- _____ (iii) a person duly authorized by the publisher of the test

The results: _____ demonstrate reasonable proficiency
(percentile)

Academic Assessment Report*

Option #2 – Written Narrative

Administrative Code 3301-34-04

- (A) The parent(s) shall send to the superintendent an academic assessment report of the child for the previous school year at the time of supplying subsequent notification.
- (B) The academic assessment report shall include one of the following:
 - (1) A written narrative indicating that a portfolio of samples of the child's work has been reviewed and that the child's academic progress for the year is in accordance with the child's abilities.
 - (a) The written narrative shall be prepared by:
 - (i) a certified teacher
 - (ii) other person mutually agreed upon by the parent(s) and the superintendent.

Accordingly:

I hereby indicate that a portfolio of samples of _____'s work has been reviewed and that _____'s academic progress for _____ is in accordance with _____'s abilities.
(the year)

Name

_____ (i) a certified teacher

_____ (ii) other person mutually agreed upon by the parent(s) and the superintendent

Excused Absence for Home Education

The Ohio Administrative Code, Chapter 3301-34 defines the circumstances under which home-educated students may be excused from attending a public or nonpublic school setting, and defines the terms under which home education can satisfy the intent of compulsory education.

Rules for Excuses from Compulsory Attendance for Home Education 3301-34-01 Definitions

The following terms are defined as they are used in this chapter.

“Licensed or Certified teacher” means a person who holds a valid Ohio teaching license or certificate, excluding the certificate issued under section 3301.071 of the Revised Code.

“Home education” means education primarily directed and provided by the parent or guardian of a child under division (A)(2) of section 3321.04 of the Revised Code which child is of compulsory school age and is not enrolled in a nonpublic school.

“Parent” means a parent, guardian or other person having charge or care of a child as defined by section 3321.01 of the Revised Code.

“School district of residence” means the public school district within which the parent resides.

“Superintendent” means the superintendent of schools of the city, local, or exempted village school district in which the parent resides.

3301-34-03 Notification

A consistent application of procedures and practices throughout the state by superintendents and parents is essential for children receiving home education and helps to safeguard the primary right of parents to determine the appropriate education for their child(ren).

A parent who elects to provide home education shall supply the following information to the superintendent no later than the first week of the start of the public school building the child would attend in the school district of residence or within one week of the date on which the child begins to reside in the district or within one week from the child's withdrawal from a school:

1. School year for which notification is made;
2. Name of parent, address, email and telephone number (email and telephone number optional);
3. Name, address, and telephone number (telephone number optional) of person(s) who will be teaching the child the subjects set forth in paragraph (A)(5) of this rule, if other than the parent;
4. Full name and birthdate of child to be educated at home;
5. Assurance that home education will include the following, except that home education shall not be required to include any concept, topic, or practice that is in conflict with the sincerely held religious beliefs of the parent:

Language, reading, spelling, and writing;

Geography, history of the United States and Ohio; and national, state, and local government;

Mathematics;

Science;

Health;

Physical education;

Fine arts, including music; and

First aid, safety, and fire prevention.

1. Brief outline of the intended curriculum for the current year. Such outline is for informational purposes only.
2. List of textbooks, correspondence courses, commercial curricula, or other basic teaching materials that the parent intends to use for home education. Such list is for informational purposes only.
3. Assurance that the child will be provided a minimum of nine hundred hours of home education each school year.
4. Assurance that the home teacher has one of the following qualifications:

A high school diploma; or

The certificate of high school equivalence; or

Standardized test scores that demonstrate high school equivalence; or

Other equivalent credential found appropriate by the superintendent; or

Lacking the above, the home teacher must work under the direction of a person holding a baccalaureate degree from a recognized college until the child's or children's test results demonstrate reasonable proficiency or until the home teacher obtains a high school diploma or the certificate of high school equivalence.

1. The parent(s) shall affirm the information supplied with his or her signature prior to providing it to the superintendent.

The information required in paragraph (A) of this rule may be provided on a form prescribed by the superintendent of public instruction.

The superintendent shall review the information submitted within fourteen calendar days of receipt thereof and shall determine if it is in compliance with the provisions of paragraph (A) of this rule.

1. If the superintendent, upon review of the information, determines that it is in compliance with all requirements set forth in paragraph (A) of this rule, the superintendent shall notify the parent(s) in writing that the child is excused from school attendance for the remainder of the current school year.
2. If the superintendent, upon review of the information, determines that it is not in compliance with all of the requirements set forth in paragraph (A) of this rule, the superintendent shall state in writing the specific respects in which the information is incomplete. The superintendent shall provide the parent an option within fourteen calendar days, to:

Supply additional information in writing, or

Arrange a conference at which the requested information can be supplied.

If the additional information supplied either in writing or in conference is not in accordance with the requirements set forth in paragraph (A) of this rule; or notwithstanding the fact that the parent has complied with the provisions of this rule, if the superintendent has substantial evidence that the minimum educational requirements of paragraph (A) of this rule will not be met, the superintendent shall declare his or her intent to deny the excuse.

1. The superintendent shall so notify the parent(s) in writing within fourteen calendar days, stating the following: (a) The reason(s) for the intent to deny the excuse, and
2. The right to a due process hearing before the superintendent on the reasons set forth.

3. If a due process hearing before the superintendent is held, the superintendent shall be responsible for providing a record of the proceedings, including the oral testimony of witnesses and any documentary evidence referred to in the hearing.
4. Based on the evidence presented at the hearing, the superintendent may grant or deny an excuse from attendance. If the excuse from attendance is denied, the superintendent shall notify the parent(s) the following: (a) That the parent(s) has the right to appeal the superintendent's decision to the juvenile judge of the county, within ten calendar days, in accordance with section 3331.08 of the Revised Code; and

That the parent(s) may be in violation of sections 3321.03 and 3321.04 of the Revised Code.

The superintendent shall file in his office a copy of the information supplied; a copy of the excuse, if any; papers showing how the qualification of the person instructing the child was determined; and all other documents relating to the information and the actions thereon.

Upon transfer from a district in which the child has been excused from compulsory school attendance for the purpose of home education, the last district of residence shall, upon the request of the parent(s), forward to the new district of residence a copy of the information supplied and related documents. If the transfer and request of information occurs during the school year excused by the last district of residence, the forward of information request shall satisfy the notice of requirements outlined in paragraphs (A) and (C) and should be honored by the new district of residence for the remainder fo that school year.

At the request of a parent, a child who has been excused from compulsory school attendance for the purpose of home education may be enrolled in a chartered public school in the school district of residence as determined under section 3313.64 of the Revised Code on a part-time basis.

Upon substantial evidence of cessation of home education in accordance with this chapter, the superintendent shall notify the parent(s) of the intent to revoke the excuse from attendance and the parent's right to a due process hearing pursuant to paragraph (D) of this rule. If, after the due process hearing, the excuse is withdrawn the superintendent shall notify the parent(s) in writing to enroll the child in a school that is in compliance with Chapter 3301-35 of the Administrative Code. The superintendent shall also notify the parent(s) in writing that the parent(s) has the right to appeal the superintendent's decision to the juvenile judge of the county, within ten calendar days, in accordance with section 3331.08 of the Revised Code.

HISTORY: Effective 8-1-89

Rule promulgated under: RC Chapter 119

Rule authorized by: RC 3321.04

Rule amplifies: RC 3321.04

3301-34-04 Academic Assessment

(A) The parent(s) shall send to the superintendent an academic assessment report of the child for the previous school year at the time of supplying subsequent notification.

(B) The academic assessment report shall include one of the following:

Results of a nationally normed, standardized achievement tests

(a) Such test shall be administered by:

(i) A Licensed or certified teacher; or

(ii) Another person mutually agreed upon by the parent(s) and the superintendent;

(iii) A person duly authorized by the publisher of the test.

(b) Results should demonstrate reasonable proficiency as compared to other children in the district at the same grade level. Any child that has a composite score at or above the twenty-fifth percentile shall be deemed to be performing at a level of reasonable proficiency.

(2) A written narrative indicating that a portfolio of samples of the child's work has been reviewed and that the child's academic progress for the year is in accordance with the child's abilities.

(a) The written narrative shall be prepared by:

(i) A Licensed or certified teacher; or

(ii) Other person mutually agreed upon by the parent(s) and the superintendent.

(b) The parent(s) shall be responsible for the payment of fees charged for preparation of the narrative.

(3) An alternative academic assessment of the child's proficiency mutually agreed upon by the parent and the superintendent.

(C) If the parent(s) chooses to have the standardized testing conducted as part of the school district scheduled testing program, there shall be no cost to the parent(s). The time and location for testing shall be established by the school district.

(D) If the parent(s) chooses to have the standardized testing conducted privately, the parent(s) shall pay for the testing. The time and location for testing shall be established by the parent(s).

3301-34-05 Remediation (A) If the annual academic assessment indicates that the child is not demonstrating reasonable proficiency, the superintendent shall notify the parent(s) in writing that an appropriate plan of remediation shall be submitted by the parent(s) to the superintendent within thirty days after receipt of such notification.

(B) During remediation the parent(s) shall submit a quarterly report to the superintendent which includes:

(1) A written narrative evaluating the child's progress, including an explanation if the child has made less than satisfactory progress in any subject; and

(2) An explanation if less than the intended curriculum planned for the quarter was covered.

(C) Remediation may be eliminated at any time during the year upon determination by the superintendent that the child is demonstrating reasonable proficiency. At the time of such determination, the superintendent shall notify the parent(s) in writing that remediation is no longer needed.

(D) If the child does not demonstrate reasonable progress during remediation, the superintendent may, subsequent to a due process hearing, under paragraph (D) of rule 3301-34-03 of the Administrative Code, if requested by the parent, revoke the child's excuse from attendance and notify the parent(s) in writing to enroll the child within thirty calendar days in a school that is in compliance with Chapter 3301-35 of the Administrative Code. The superintendent shall also notify the parent(s) in writing that the parent(s) has the right to appeal the superintendent's decision to the juvenile judge of the county, within ten calendar days, in accordance with section

3331.08 of the Revised Code

Rule promulgated under: RC Chapter 119

Rule authorized by: RC 3321.04

Rule amplifies: RC 3321.04

3301-34-06 Placement in school The school district of residence shall enroll or re-enroll a child who has been home educated without discrimination or prejudice. The superintendent shall determine the appropriate placement of such child in accordance with section 3319.01 of the Revised Code. In making the placement decision, the superintendent shall consider:

(A) The child's most recent annual academic assessment report;

(B) Requiring the child to take any or all of the nationally normed, standardized achievement tests that are regularly scheduled for district pupils of similar age; and

(C) Other evaluation information that may include interviews with the child and/or parent(s).

Rule promulgated under: RC Chapter 119

Rule authorized by: RC 3321.04

Rule amplifies: RC 3321.04

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Paolo DeMaria

Superintendent of Public Instruction

State Board of Education of Ohio

Laura Kohler, President