

WESTERN BUCKEYE ESC

REGULAR MEETING

October 14

2020

The Western Buckeye Educational Service Center Governing Board's regular meeting was called to order at 5:30 p.m. on October 14, 2020. Board members answering roll call were Hazen Kennedy, Billy Poe and Jerry Zielke

Others in attendance were Thomas Taylor, Superintendent, and Tricia Taylor, Treasurer

MOTION 1m-10-20

ELECTION OF PRESIDENT

Election of Board President

Billy Poe, Vice-President, called for nominations for WBESC President. Jerry Zielke placed the name of Billy Poe in nomination. There being no further nominations, Jerry Zielke moved to close nominations and Billy Poe seconded the motion. Vote Yes: Kennedy, Zielke and Poe. Motion passed 3-0.

Billy Poe is named President. Mr. Poe presided over the rest of the meeting.

MOTION 2m-10-20

ELECTION OF VICE-PRESIDENT

Billy Poe, President, called for nominations for WBESC Vice-President. Billy Poe placed the name of Jerry Zielke in nomination. There being no further nominations, Billy Poe moved to close the nominations and Hazen Kennedy seconded the motion. Vote Yes: Kennedy, Zielke, and Poe. Motion passed 3-0.

PLEDGE OF ALLEGIANCE

MOTION 3m-10-20

Moved by Jerry Zielke and seconded by Hazen Kennedy to accept the Board Agenda with any additions or changes as presented. Vote Yes: Kennedy, Zielke and Poe. Motion passed 3-0.

MOTION 4m-10-20

Moved by Jerry Zielke and seconded by Billy Poe to accept the resignation of Mike Schlagbaum as a WBESC board member. Vote Yes: Kennedy, Zielke, and Poe. Motion passes 3-0.

MOTION 5m-10-20

TREASURER'S CONSENT AGENDA

Moved by Jerry Zielke and seconded by Hazen Kennedy to accept the Treasurer's Consent Agenda A-C. Vote: Yes: Kennedy, Zielke and Poe. Motion passed 3-0.

- A. Approved the minutes from the September 16, 2020 regular meeting.
- B. Approved the Treasurer's report, bills and expenditures, with corrections, if applicable.
- C. Approved the amended permanent appropriations by fund (presentation of app_rcvbl for revenue verification).

MOTION 6m-10-20

SUPERINTENDENT'S CONSENT AGENDA

Moved by Hazen Kennedy and seconded by Jerry Zielke to accept the Superintendent's Consent Agenda A-E. Vote: Yes: Kennedy, Zielke and Poe. Motion passed 3-0.

- A. Approved the resignation of Meribel Miranda, effective 10/16/2020.
- B. Approved unpaid medical leave for Kathy Daniels from October 5, 2020 to January 3, 2021.
- C. Approve legal services agreement with Ennis Britton.
- D. Approved the Sub List with changes and additions for the 2020-2021 school year.
- E. Approved the following:

Name	Position	Contract	Salary
Sara Linder	Mentor for Alaina Backus	1 Yr. Supplemental	\$500 stipend

LEGISLATIVE REPORT

Nothing new to report at this time.

Treasurer/Superintendent Discussion Items

Treasurer:

Treasurer, Tricia Taylor reported that at the VWASIG meeting on September 23rd, the consortium voted that there would be no increase in medical or dental premiums for the 2021 plan year. This is beneficial not only for our employees, but for the Board as well.

Open enrollment is planned for 11/02/2020-11/13/2020. This is the first year that it will be completely online. We are hopeful that it will be a smooth process, but Heather is prepared to field questions/concerns that arise from our employees.

The ESC is going to be switching to the redesign of our state software. The software that is currently used is very old, and we will be converting. The Treasurer and Assistant Treasurer will be in Lima for a few days next week to receive the training necessary for this transition. They will perform parallels in both systems of 2 payrolls and 1 month end closing to ensure that all our information was converted over correctly. Tricia expects to go live on the new system in November.

The records retention schedule was updated by Amy. Tricia reached out to our auditor to see where it needed to be sent to AOS for approval. She was advised that as long as it follows ORC regulations, is Record Committee and Board approved, it doesn't have to go through the AOS. They plan to have the Record Committee meeting prior to next month's Board meeting to get this approved. The new schedule allows for documentation to be maintained electronically. Tricia is going to be reaching out to a representative with SCView to see what our options are. This is a software program that allows us to scan the documents in and has very nice searching capabilities. SCView also has other portals and services available that she will be checking into. One of which is a requisition system.

Western Buckeye ESC once again received the high-performing ESC designation. Each year the treasurer has to complete an application showing the cost savings that we provide to our member districts. All 51 ESCs in the state received this designation. This allows us to receive additional funding per pupil.

The state opened up the GEERS funding on the state web site. This is the funding that ESCs were given to cover additional expenses incurred due to the coronavirus. The amount that our ESC has for

allowable expenses is \$67,440. Jan has been getting around all of the orders that have been placed by our office, Thomas Edison, and Synergy Learning Center so that we can request reimbursement for them.

Superintendent:

Mr. Taylor explained that he was able to get a couple of interested candidates for the open Wayne Trace seat. Ben Winans, Wayne Trace Superintendent, did the legwork to find them.

OSBA informed him that when you lose a board president, you have to go through the whole voting process again like at the Organizational meeting. That is why it is on this month's agenda.

Mr. Taylor has been meeting with the Paulding Economic Development Director and the Paulding County Superintendents to establish a Business Advisory Council (BAC). Our Van Wert County Schools are in a BAC for Van Wert County. It is state law that schools belong to a BAC.

MOTION 7m-10-20

EXECUTIVE SESSION

Moved by Jerry Zielke and seconded by Hazen Kennedy the board move into Executive Session to discuss the employment of personnel at 6:00 p.m. Vote: Yes: Kennedy, Zielke and Poe. Motion passed 3-0.

Out of Executive Session at 7:42 p.m.

Moved by Jerry Zielke and seconded by Hazen Kennedy that the Board appoint the recommended individuals to the open board seats: Vicki Smith, Crestview seat and Derek Miller, Wayne Trace seat. Vote Yes: Kennedy, Zielke and Poe. Motion passed 3-0.

MOTION 8m-10-20

ADJOURNMENT

Moved by Hazen Kennedy and seconded by Billy Poe to adjourn the meeting at 7:43 p.m. Vote: Yes: Kennedy, Zielke and Poe. Motion Passed 3-0. The next meeting will be held **November 18, 2020 at the Van Wert ESC** office location.

Board President

Treasurer